

How to sign up for Weekly Progress Emails from Aeries Parent Portal

Log into Parent Portal → Click on Options and select “**Parent Notification Preferences**”

- Then Check the Box to **Receive Weekly Progress Email**.
- Select the **Preferred Day**
- Select the **Preferred Time**
- Click on the **Save** button

You will now begin to receive weekly progress email with Recent Attendance, Current Grades, Upcoming Assignments, and Recently Adjusted Scores.

You can change delivery day and time as often as you like.

You can turn off the Parent Notification by simply un-checking the box and clicking on Save.

The screenshot shows the Aeries Parent Portal interface. At the top, there is a navigation bar with the following items: Attendance, Grades, Medical, Test Scores, Change Student, Options (highlighted with a red box), and Logout. Below the navigation bar, a dropdown menu is open, showing 'Change Password' and 'Parent Notification Preferences' (highlighted with a red box). The 'Parent Notification Preferences' form is displayed, featuring the following elements:

- Parent Notification Preferences** (Section Header)
- Receive Weekly Progress Email? (The checkbox is highlighted with a red box)
- Preferred Day: Friday (The dropdown menu is highlighted with a red box)
- Preferred Time: 6:00 PM (The dropdown menu is highlighted with a red box)
- Save (The button is highlighted with a red box)